

## LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Dr Tony Hill, Executive Director of Community Wellbeing and Public Health

Report to	<b>Lincolnshire Health and Wellbeing Board</b>
Date:	<b>9 June 2015</b>
Subject:	<b>Terms of Reference, Procedural Rules, Board Members Roles and Responsibilities and Assurance Framework</b>

### Summary:

The Board is required to review its governance arrangements at the Annual General Meeting. This paper asks the Board to re-affirm the Terms of Reference, Procedural Rules and Board Members Role and Responsibilities. It also asks the Board to formally adopt the Assurance Framework which sets out how the Board will assess the impact of the Joint Health and Wellbeing Strategy and provide assurance that progress is being made to achieve the outcomes.

### Actions Required:

The Board is asked to re-affirm the Terms of Reference, Procedural Rules and Member's Roles and Responsibilities, and to formally adopt the Assurance Framework.

### 1. Background

The functions of the Health and Wellbeing Board are set out in Sections 195 and 196 of the Health and Social Care Act 2012 as follows:

- to encourage persons who arrange for the provision of any health and social care services in the area to work in an integrated manner;
- provide such advice, assistance or other support as it things appropriate for the purpose of encouraging joint commissioning;
- prepare and publish a Joint Strategic Needs Assessment; and
- prepare and publish a Joint Health and Wellbeing Strategy.

The Health and Wellbeing Board became a formal committee of the County Council in April 2013. The Terms of Reference and Procedural Rules detailed in Appendix A were adopted in September 2013 and subject to an annual review. The Terms of Reference and Procedural Rules, along with the Board Member's Roles and Responsibilities (Appendix B) and the Agenda Process (Appendix C), provide the formal governance arrangements for the Board.

These documents have been reviewed against current guidance and the Council's Constitution for accuracy and no major changes are necessary. The Board are therefore asked to re-affirm these governance arrangements.

Appendix D details the Board's Assurance Framework which sets out the approach which will be followed to assess the impact of the Joint Health and Wellbeing Strategy and enable the Board to provide assurance that progress is being made to improve the health and wellbeing in Lincolnshire.

## **2. Conclusion**

The Board is asked to consider re-affirm the documents as attached in Appendices A, B and C. The Board is also asked to formally adopt the Assurance Framework attached in Appendix D.

## **3. Consultation**

N/A

## **4. Appendices**

These are listed below and attached at the back of the report	
Appendix A	Terms of Reference and Procedural Rules
Appendix B	Board Member's Roles and Responsibilities
Appendix C	Lincolnshire Health and Wellbeing Board Agenda Process
Appendix D	Lincolnshire Health and Wellbeing Board Assurance Framework

## **5. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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